

DREAM HOLIDAYS

GRANTING HOLIDAYS AND WISHES FOR CHILDREN WITH CYSTIC FIBROSIS



ANNUAL REPORT AND ACCOUNTS FOR YEAR ENDING 31st OCTOBER 2018





ANNUAL REPORT 2018

Summer of 2018! What fantastic weather for the families we arranged holidays for, here are a few comments from some of the families we helped last year.....

"You are precious memory makers."

"Without you we would not have been able to go on a wonderful holiday."

"This is the first holiday we have EVER had as a family."

These are the type of comments we receive from families all the time. This is what helps make each year so special for us at CF Dream Holidays.

2018

2018 was another great year for Dream Holidays. Our income, although not quite as much as in 2017, was over our budget level and with our hard work and the good discounts we receive from many of the holiday companies such as Haven and Butlins, we were able to help 223 CF children and their families with a much needed respite holiday. We were also very lucky once again to be given some free holidays in Duchally Country Estate in Scotland by the wonderful people at CLC World Resorts and Hotels. In addition to this we continue to use holiday accommodation on the Isle of Wight which is much loved by the families who are lucky enough to go there with us, that and the numerous free tickets to the many attractions on the Island make this a great choice for the families. We have received lots of lovely postcards and photos from families, many of which you will see throughout this report.



INCOME

Our main income is from various Grant Giving Trusts and Foundations, some of whom have supported us since the mid 90's – such as The Baron Davenport Charity, Earmark Trust, Harry Payne Trust, Langtree Trust, Rank Foundation, Rind Foundation, Sir Jules Thorn Charitable Trust, Sobell Foundation, Stella Symons Charitable Trust, to name but a few! We also raise funds from Rotary and Lions Clubs, etc., a small Direct Mailshot 3 times a year which is done “in house” this way we know exactly how often our donors are contacted and it ensures the peace of mind that we don't sell their details on to other marketing firms. In addition to this, various friends and families of the CF children we have helped arrange different events to raise funds for Dream Holidays.

EMERGENCY FUND

Once again this has been invaluable in helping us with the urgent referrals we have received from the Hospitals. Last year we received 50 urgent referrals slightly less than the previous year and we raised £46,000 for this fund. It's an amazing feeling being able to help these truly needy families at such short notice. The urgent referrals are cases such as a child is waiting on a heart/ lung transplant so can't travel too far from the hospital and the holiday would need to be taken straight away. Other cases are where the child is sadly too ill and isn't expected to live long enough to book a holiday for a later date.



WEB SITE

We have a new web site up and running now www.cfdreamholidays.co.uk, there you will find a list of all of the organisations and people who have donated funds to Dream Holidays in the web site. There are also many beautiful photographs and letters from families who have had a holiday with us.

STAFF

Our staff level is the same, two part time and two full time members of staff who all work from their own homes, thus saving a huge amount in rent etc. A small pay rise was given this year – the first in the last 7 years. We have six Trustees who meet to agree the board strategy and activities of the Charity, consideration of investments, Bank accounts and risk management.

Most of all our thanks go out to all of our supporters personally for your help with funds. Without you we would not have been able to help as many families as we did. Thank you for taking an interest in our Charity and helping us achieve a wonderful 25 years!

“We could not have done it without your help”

Elaine Tozer - Founder/CEO

CHILDREN WITH CYSTIC FIBROSIS DREAM HOLIDAYS

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED
31st OCTOBER 2018**

Charity Registration Number 1036069

Charity Registration Number SC043332

Report of the Trustees for the Year Ended 31st October 2018

The Trustees present their report and accounts for the year ended 31st October 2018

Investment and Management Powers

These are vested in the management committee and are governed by the constitution of the charity.

Objects of the Charity

The object of the charity is to provide holidays for children who have been diagnosed as having Cystic Fibrosis, or other such similar disease, and to provide holidays for groups of children who have been diagnosed as having Cystic Fibrosis or other similar disease.

Financial Report

The financial results for the year are set out on the following pages.

The trustees consider the available reserves are sufficient for the committed expenditure requirements of the charity at the year end.

Statement of the Management Committee's responsibility for the Accounts

The purpose of the statement is to distinguish the Management Committee's responsibilities for the Accounts from those of the Independent Examiner as stated in his report.

The Charities Act 2011 and the Charities Accounts (Scotland) regulations 2006 requires the Management committee to ensure that the accounting records are kept in respect of all of the charity's transactions and to prepare a statement of accounts for each accounting period consisting of a receipt and payments accounts and a statement of assets and liabilities.

The Management Committee are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of errors, fraud and other irregularities.

In preparing these accounts the Management Committee is expected to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent.
- Follow the recommendations of the Charity Commission, the Office of Scottish Charity Regulator and of the accounting profession with regard to the form and contents of the Accounts, or to disclose and explain any departures there from.
- Prepare the Accounts on a going concern basis.

Approved on behalf of the Management Committee

By the Chairman: 

Date: 28-01-2019

Independent Examiner's report to the trustees of Children with Cystic Fibrosis Dream Holidays Trust

I report on the accounts of the Trust for the year ended 31st October 2018, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(a) to (c) of the Charities Accounts (Scotland) Regulations 2006 (the 2006 regulations) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act 2011 and under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act);
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2001 Act), and
- To state whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and regulation 4 of the 2006 Accounts regulations; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2001 Act and section 44(1)(b) of the 2005 Act and regulation 8 of the 2006 Accounts Regulationshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Angela Moore FMAAT AATQB ACIPP

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Date

AM Accountancy & Office Management Ltd
78 High Street
Barwell, Leicestershire LE9 8DR

Children with Cystic Fibrosis Dream Holidays

Receipts and Payments Account For the Year to 31st October 2018

Income and Expenditure	note	Unrestricted Funds £	Restricted Funds £	2018 £	2017 £
Income					
Legacies		5,000	-	5,000	18,096
Grants				-	-
Donations and Gifts		281,352		281,352	301,912
Gift Aid Refunded		3,814		3,814	3,837
Bank Interest		30		30	50
				-	
Total Income		<u>290,196</u>	<u>-</u>	<u>290,196</u>	<u>323,895</u>
Direct Charitable Expenditure					
Holiday Costs		135,387	43,000	178,387	179,599
Holiday Subsistence		25,765		25,765	24,150
Holiday Transport		6,756		6,756	6,297
Holiday Insurance				-	55
Fundraising Expenses - including Direct Mailing Costs	5	15,201		15,201	13,901
Development Funding Costs				-	-
		<u>183,109</u>	<u>43,000</u>	<u>226,109</u>	<u>224,002</u>
Other Expenditure					
Wages and National Insurance		69,778		69,778	68,111
Travel Expenses and Petrol		274		274	127
Office Furniture and Equipment		635		635	102
Equipment Repairs and Maintenance		114		114	168
IT Support Services		2,412		2,412	1,272
Heat and Light		720		720	720
Insurance		471		471	449
Printing, Postage and Stationery		749		749	1,652
Software		219		219	427
Telephone		882		882	816
Website and Internet		55		55	48
Trustee Meetings		110		110	253
Legal and Professional		700		700	700
Bank Charges		74		74	70
Miscellaneous				-	-
Depreciation of Fixed Asset		711		711	118
		<u>77,904</u>	<u>-</u>	<u>77,904</u>	<u>75,033</u>
Total Expenditure		<u>261,013</u>	<u>43,000</u>	<u>304,013</u>	<u>299,035</u>
Net Income / Expenditure					
For the Year		29,183	-	13,817	24,859
Fund Balances Brought Forward		<u>85,455</u>	<u>37,000</u>	<u>122,455</u>	<u>97,596</u>
Restricted Funding for Holidays Next Year	-	43,000	43,000	-	
Fund Balances Carried Forward		<u>71,638</u>	<u>37,000</u>	<u>108,638</u>	<u>122,455</u>

Children with Cystic Fibrosis Dream Holidays

Statement of Assets and Liabilities
As at 31st October 2018

	note	2018		2017	
		£	£	£	£
Fixed Assets					
Office Extension	2		12,500		12,500
Computer Equipment			2,015		2,727
			<u>14,515</u>		<u>15,227</u>
Current Assets					
Bank Balances:-					
Current Account		58,958		70,625	
Business Account		5,777		7,389	
Reserve Account		10,096		10,088	
Community Account		472		453	
Scottish Widows Account		21,438	96,741	21,416	109,971
			<u>96,741</u>	<u>21,416</u>	
Current Liabilities					
Creditors		700		700	
PAYE		1,918	2,618	2,043	2,743
			<u>2,618</u>	<u>2,043</u>	
Net Assets			<u><u>108,638</u></u>	<u><u>122,455</u></u>	

These Financial Statements were approved and authorised for issue by the Management Committee

and signed on their behalf by: Colin Ward Chairman

Print Name: COLIN WARD

Date signed: 28.01.2019

Children with Cystic Fibrosis Dream Holidays

Notes forming part of the Accounts For the Year to 31st October 2018

1 Accounting Policies

The accounts have been prepared under the historical cost convention adopting the following principal accounting policies.

a) Basis of Preparation

- (i) The accounts have been prepared on a receipts and payments basis and include income and expenditure as they are received or paid rather than earned or incurred.
- (ii) The recommendations for SORP 2006 have been followed in the preparation of these Accounts.

b) Cash flow

The Accounts do not include a Cash Flow statement because the Charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard 1 "Cash Flow Statement"

2 Tangible Fixed Assets

Tangible fixed assets are measured initially on the balance sheet at their historical cost. The asset less its residual value must be depreciated on a systematic basis over its useful economic life.

Office Extension	0% per annum of cost
Computer Equipment	25% per annum of cost

The charity has chosen not to depreciate the office extension as its residual valuation is likely to be at least equal to its initial cost.

3 Revaluation of Tangible Fixed Assets

The charity has chosen to adopt an accounting policy of revaluation on tangible fixed assets on a rolling basis over a five year period. Any gain will be shown within the revaluation reserve on the balance sheet

4 Total Recognised gains and Losses

The Charity has no recognised gains or losses other than the net movement of resources for the above year.

5 Direct Charitable Expenditure

Included in the Fundraising Expenses are the Direct Mailing Costs incurred by the Charity for the above year.

6 Trustee Remuneration

No remuneration was paid to a charity trustee or to any one connected to a charity trustee during the year

7 Trustee Expenses

No expenses were paid to a charity trustee or to any one connected to a charity trustee during the year

8 Office Extension

The charity has contributed to half of the cost of building a dedicated office to work out of. The amount forwarded of £12,500 is to be re-paid to the charity if the house to which it is attached is sold.

DREAM HOLIDAYS

GRANTING HOLIDAYS AND WISHES FOR CHILDREN WITH CYSTIC FIBROSIS



A selection of the families who received a respite break in 2018

CHILDS NAME	FROM	WENT TO-	CHILDS NAME	FROM	WENT TO
Harry	Birmingham	Butlins Minehead Somerset	Jemima	Birmingham	Isle of Wight Rookley Park
Amelia	Isle of Wight	Center Parcs Longleat	Kian	Wolverhampton	Haven Perran Sands Cornwall
Olivia Grace	Cheshire	Center Parcs Cumbria	Scott	Ayreshire	Duchally Scotland
Scarlett	Colchester	Center Parcs Elvedon Forest	Darien	Poole	Trecco Bay Wales
George	Crawley	The Orangery, Devon	Leo	London	Center Parcs, Woburn
Amelia	Essex	Butlins Minehead	Demi-Leigh	Oldham	Haven Blue Dolphin Yorkshire
Shawna-Leigh	Wales	Golden Sands Rhyl Wales	Ceann	Isle of Wight	Center Parcs Longleat
Charlotte	Datchet	Isle of Wight, Sandown	Abigail	West Midlands	Haven - Burnham on Sea
Kitty	Paisley	Macdonald resort Aberfoyle	Joseph	Scotland	Duchally Scotland
Charlotte & Lucy	Hereford	Haven Quay West Wales	Paige	Sunderland	Butlins Skegness Private van
Clayton	Co Durham	Haven Cala Gran Blackpool	Darcie	West Midlands	Isle of Wight Top Hole
Scarlett	Manchester	Haven Marton Mere	Leonie	West Midlands	Pennard Cottage, Cornwall
Andrea & Caitlin	Sussex	Isle of Wight Top Hole	Mason	Sheffield	Haven, Thorpe Park
Annayah	Manchester	Haven Cala Gran Blackpool	Alina	Birmingham	Haven Weymouth
Amine & Adam	Middlesex	Peppa Pig World	Rohaan	Sheffield	London
Muhammad	Bolton	Haven Hafan-Y-Mor Wales	Benjamin	Isle of Wight	Holywell Bay Cornwall
Daisy & Maddison	Bradford	Haven Primrose Valley	Ciaran	N Ireland	N.Ireland Galgom Resort
Max	Cornwall	Isle of Wight, Sandown	Katie	London	Haven Marton Mere
Brooke	Manchester	Butlins Skegness	Kyron	Lancashire	Haven Riviere Sands Devon
Scarlett	Surrey	CenterParcs Sherwood	Mason	Norfolk	Haven Thorpe Park Lincs
Kellis & Jessica	Reading	Butlins Bognor	Louis	Newquay	Butlins Minehead
Tyler Taylor	N Wales	Min Y Don Wales	Ross	Spalding	Holiday Cottage Somerset
Riley & Declan	Maidenhead	Ladrum Bay Holiday Park	Reginald	Clacton-on-Sea	Isle of Wight Sandown Chalet
Suzi	Kent	The Lion King Show	Ebony	Doncaster	Great Yarmouth
Chelsea	Denbighshire	CenterParcs Longleat	Kira	Nottinghamshire	Challaborough Bay Devon
Everley	Lincolnshire	CenterParcs Sherwood	Alfie	London	Isle of Wight Top Hole
Clayton	Worcestershire	Cheddar Woods Resort	Leela	Norfolk	CenterParcs Suffolk
Isobela	Falmouth	CenterParcs Longleat	Ioannis	Croydon	Haven Perran Sands Cornwall
Oisin & Shannon	N Ireland	N.Ireland, Hotel Adelphi	Eliza	Yorkshire	Butlins, Skegness
Gia	Wolverhampton	Butlins Bognor	Chloe	Sandhurst	Finlake Newton Abbott Lodge
Vinnie & Maisie	Kent	Camber Sands Sussex	Max	Lanark	Haven, Northumberland
Maisie	West Midlands	Bala Cottage Mid Wales	Kian	Crawley	Brighton Hotel
Jamie	Glasgow	Center Parcs Cumbria	Chloe	Wednesbury	Isle of Wight, Whitecliffe Bay
George & Alex	Wolverhampton	Isle of Wight Chalet	Daniel	Wiltshire	Warmwell Dorset
Ella & Harrison	Surrey	CenterParcs Woburn	Isla	Yorkshire	Haven Thorpe Park Lincs
Kaivah & Archie	Devon	Haven Devon Cliffs, Devon	Spencer	Suffolk	Center Parcs, Elvedon Forest
Bebie & Billy	London	Haven Orchards Essex	Matilda	Cheshire	Tenby Cottage The Gallery
Millie	Derbyshire	Brean Sands Somerset	Ethan	Mansfield	Butlins Skegness
William & Joseph	Pinner	Haven Littlesea Dorset	Ben	Sutton	Isle of Wight Sandown Chalet
Thomas	West Midlands	Isle of Wight Top Hole	Dylan	N Ireland	House Portrush The Whins 5
Esme	Norfolk	Center Parcs Elvedon Forest	Maisha	South Glamorgan	Great Western Hotel Paignton
Heather & Louise	Yorkshire	Butlins Skegness	Layla	Lancashire	Isle of Wight Top Hole
Nicole	Bucks	Alton Towers	Oran	N Ireland	N Ireland Canal Court Hotel
Bella	Bedfordshire	Center Parcs Woburn forest	Ben	N Ireland	N.Ireland Lough Erne Lodge
Ryanna & Luke	N Ireland	N Ireland Clayton Hotel	Abdulla	Scotland	Crowne Plaza Hotel London
Abdelfatah & Adam	London	Isle of Wight, Sandown	Robert	London	Lowestoft Park caravan
Harvey	Notts	CenterParcs Sherwood	Anaya	Bucks	Rockley Park, Poole, Dorset
Bonnie-Rae	Bootle	Haven - Presthaven Wales	Cassie	Scotland	Haven Marton Mere, Blackpool
Riley & Layla	Northumberland	Haven Lakeland Cumbria	Mason	Staffordshire	Butlins, Minehead

A selection of the families who received a respite break in 2018

CHILDS NAME	FROM	WENT TO	CHILDS NAME	FROM	WENT TO
Harry	Kent	John Fowler Holidays	Jemma	Ballymena	N.Ireland Ballycastle
Shane	N Ireland	Portrush Chalet N Ireland	George	Cardiff	Center Parcs, Longleat Forest
Zona	Co Tyrone	N.Ireland Windsor	Sophia	Cheshire	CenterParcs, Cumbria
Nathan	Morden	Isle of Wight, Sandown	Nyah	Nottinghamshire	Cottage in St Ives Cornwall
Keira	Surrey	Haven Hopton Norfolk	Darren	Dorset	Hendra Newquay
Afsa	West Midlands	Butlins Bognor	Lily Rose	Scotland	Duchally Scotland
Daisy	Dudley	Isle of Wight Top Hole,	Beau	Cheshire	CenterParcs Sherwood
Jenson	Northants	Mullion Cornwall	Toni	Bolton	Lodge Kiltality Inverness
Jack	Bury	Parkdean Crantock Cornwall	Brodie	Scotland	Lodge Kiltality Inverness
Archie	Essex	Bluebell Bungalow Cornwall	George	Guildford	Bunn Leisure Selsey Sussex
Ayaan	Telford	Cottage Lakedistrict Keswick	Hazel	Hertfordshire	Isle of Wight Chalet
Archie	Kent	Isle of Wight chalet 175	Cara	Wales	Kiln Park Tenby
Jude	Norfolk	Isle of Wight Parkdean	Alfie	E Sussex	Isle of Wight, Whitecliff Bay
Kaysha	Scunthorpe	Haven Marton Mere	Jack	Durham	Black Rock Sands Wales
Georgia	Stoke on Trent	Sunnysands caravan park	Sofia	Hampshire	Haven Seton Park Scotland
Paul	Staffordshire	Riviera Bay Holiday Park	Ben	Fareham	Isle of Wight, Freshwater
Caleb	Liverpool	Golden Sands Rhyl Wales	Laura	Aberdeen	Lodge Naim Lochloy Scotland
Lillie-Mae	West Mids	Isle of Wight - Top Hole	Megan	Folkstone	Thorpe Park Chertsey
Lewis	West Mids	Haven Devon Cliffs	Tommy	Northumberland	Loch Lomond Lodge
Tegan	Yorkshire	Butlins Skegness	Erin	Reigate	CenterParcs Elvedon Suffolk
Billy	Berkshire	Butlins Bognor	Florence	Orpington	Center Parcs Elvedon Forest
Jessica	West Midlands	Parkdean Pendine Sands	Alexander	Cambridgeshire	Center Parcs Woburn
Ocean	Rochdale	Marin Holiday Park, Rhyl	Millie	Yorkshire	Aviemore Hilton Hotel
Paige	Lancashire	Center Parcs, Whinfell Forest	Ella	Staffordshire	Centre Parcs Sherwood Forest
Max	Kent	Shorefield Country Park	Darsai	N Ireland	Shipquay Hotel Londonderry
Robert	Scotland	Duchally Scotland	Jenson	Cheshire	Haven Thornwick Bay Yorkshire
Chloe	Grimsby	Haven Primrose Valley	Amelia	Shropshire	Butlins Bognor
Tilly	Co Durham	Butlins Skegness	Jay	Scotland	Flamingo Land, Yorkshire
Declan	Derbyshire	Ingoldmells Caravan	Alfie	Scunthorpe	Butlins, Skegness
Gavin	Wales	Trecco Bay Wales	Kayden	Nottinghamshire	Butlins Skegness
Tegan	Salisbury	Isle of Wight	Ava	Suffolk	Haven Marton Mere Blackpool
Alicia	East Sussex	Isle of Wight Top Hole,	Anna	Scotland	CenterParcs Cumbria
Esme	Co Durham	Butlins Bognor	Clark	Staffs	Haven Weymouth
Leigh	Kent	Haven Coombe Haven Sussex	Robert	Scotland	Haven Marton Mere
Keir	Cumbria	Lodge in Jedburgh Scotland	Brody	Lincolnshire	Haven Devon Cliffs
Ava	Leamington Spa	Haven - Devon Cliffs	Nell	Belfast	N Ireland Galgorm
Ethan	Darlington	Haven Golden Sands	Ellie	N Ireland	Northern Ireland Ballycastle
Emily	Peterborough	Cheddar Woods Resort	Finley	Herefordshire	Isle of Wight Chalet
Frankie	Wales	Butlins, Minehead	Ryan	Suffolk	Center Parcs Elvedon Suffolk
Armin	Tyne and Wear	Edinburgh Jury's Inn	Chloe	Aldershot	Isle of Wight Colwell Bay
Zack	Milton Keynes	Center Parcs Woburn	Amelia	Lancashire	Cleethorpes Chalet Lincolnshire
Aaliyah	Sheffield	Butlins Skegness	Brandon	Devon	Alton Towers
Lianna	N Ireland	N.Ireland Enniskillen House	Lance	Barnsley	Haven Primrose Valley
Ollie	Leeds	Alton Towers Resort	Jade	Scotland	Duchally Scotland
Bow	West Midlands	Newquay, Cornwall	Danielle	Birmingham	Drayton Manor Theme Park
Arlo	Bristol and Avon	Butlins Bognor	Mason	Co Durham	CenterParcs Whinfell Cumbria
Rio	Yorkshire	Thorpe Park Caravan Park,	Summer	Selby	Haven Primrose Valley Yorkshire
Danny	Newark	Haven Primrose Valley	Joshua	Lancashire	Haven Lakeland Cumbria
Dior-Grace	Norfolk	Butlins Skegness	Alena	Portsmouth	Center Parcs Longleat

Our new Head Office address: -

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Registered charity No: 1036069 Scottish charity No. SC043332